

## Supplier Verification Privacy Notice

At Export Finance Australia, we are committed to protecting individuals' privacy in accordance with the *Privacy Act 1988*. We will use and disclose your personal information in accordance with our [Privacy Policy](#) and this Privacy Notice.

### Who does this Privacy Notice apply to?

This **Supplier Verification Privacy Notice** applies to all individuals whose personal information we collect for onboarding our suppliers and verifying them for payments processing.

### What personal information do we collect?

We collect, use and disclose personal information about suppliers, including those operating as sole traders, to Eftsure Pty Limited ([Eftsure](#)) for the purposes set out below.

The information we collect and disclose to Eftsure includes:

- contact person/authorised representative name, job title and contact details (phone number, email address),
- nominated financial institution/s and bank account details (BSB, account number),
- associated business information such as business/trading names, business addresses, ABN and ACN and GST registration status, and any other information that typically appears on our invoices.

### Why do we collect your personal information?

We collect supplier information for the purpose of processing payments and verifying the payment details, including account information for fraud mitigation purposes. The purpose of the verification procedure is to minimise the risk of errors or fraud in paying suppliers (including to avoid payment redirection scams).

If you do not share your personal information for onboarding and verification with us, this may impede our ability to verify and process payments to you/your company/employer and/or may delay payment processing.

### Who do we disclose your personal information to?

In addition to Eftsure, we may need to disclose your personal information to others, such as financial institutions, other third-party software providers or law enforcement authorities, where authorised by law. We will protect your personal information by taking all reasonable steps to ensure that any disclosure is done in accordance with the *Privacy Act*.

Eftsure may also collect personal information directly from you as part of the onboarding and verification process and you should refer to [Eftsure's privacy policy](#) as to how it will manage such personal information.

### Overseas disclosure

We do not generally disclose supplier payment or account information collected for payment processing purposes to overseas recipients except where disclosure to financial

institutions overseas is necessary for verification purposes. Under our arrangement with Eftsure, our supplier data is stored in Australia on servers located within Australia.

### **How can you access or correct personal information we hold about you, or make a complaint?**

You can find out more about your rights in relation to the use and disclosure of your personal information by us, including your rights to access and correct your personal information or to make a complaint about how we handle your personal information and how we will deal with such a complaint, by accessing our [Privacy Policy](#).

### **Contact us**

Post: Level 11, 22 Pitt St, Sydney NSW 2000  
Email: [privacy@exportfinance.gov.au](mailto:privacy@exportfinance.gov.au)  
Phone: (02) 8273 5333